



March 23, 2020

RE: Black Oxide Service, Inc/BOS Golf

To whom it may concern:

Black Oxide Service, Inc helps manufacture products and provide services in critical infrastructure sectors, as defined by the Department of Homeland Security. **We are considered "Essential".**

Black Oxide Service, Inc's produces products and services essential to our Department of Defense, Navy, power generators, turbines, electric, medical equipment and devices all of which are "Critical Industries".

While BOS Golf is not considered an essential part of our business it is under the same roof. Therefore because this work is performed at the same location within our 10,000 sq ft building we have decided to continue operations for the refinishing services.

We don't take the decision to stay open lightly and have taken extra steps to insure the safety of our customers, employees and families.

Our staff has been educated on safety protocols and is following the guidelines set forth by the CDC.

While some employees may have reduced hours **we will maintain our normal operating hours** to insure that our "essential" part of the business continues to support our country.

Should you have any further questions, please go to our website for posted information or email us through our website contact page. You are also welcome to send either myself or your point of contact a direct email. One of our staff members will respond as quickly as possible. You may experience a slight delay and we simply ask for your patience during this hectic time. We can accomplish more by working together.

Sincerely,

A handwritten signature in blue ink that reads "Monica Slivnik".

Monica Slivnik
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